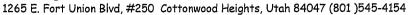
Community Development Department

Planning Division





Short Term Rental Permit Application Property owner: Owners Home Address: Phone:_____ Fax:_____ Mobile:_____ Authorized Agent or Management Company: Address: Phone:_____ Fax:_____ Mobile: _____ Email Address and website: Location or address of the proposed project: ____ Short Term Rental Application Checklist: 1. Current zoning of property: Size of home: ______ Number of Bedrooms: _____ 2. 3. Number of off street parking stalls: Is the proposed location in an apartment or condominium complex? \Box Yes \Box No 4. If yes, what is the name of the project:_ 5. Have you completed the required noticing? \square Yes \square No 6. What is the maximum occupancy (adults) of the unit you are applying for? 7. Has this property been used as a short term rental in the past? \Box Yes \Box No Name of the local manager? Direct Contact Information for manager:

Acknowledgement of Responsibility

This is to certify that I am making application for the described action and that I am responsible for complying with all City code requirements. The documents and information I have provided are true and accurate to the best of my knowledge. I understand that my application is not deemed complete until a staff member of the Planning Division reviews the submittal and certifies that all materials and criteria submitted meet City requirements. I also acknowledge that submittal of this application does not constitute approval of a short term rental permit.

Signature of applicant /responsible person:							
I certi	tify that I have read and understand the acknowled	lgment of resp	onsibility:				
		signed this	day of	20			
Prop	perty Owners Acknowledgment of Applica	ation:					
Prope	erty owners signature:						
Print I	Name:						
Requ	uired Submittals and Support Materials:						
	Application Site plan of Property showing location of park Picture of property	ing					

For more information on short term rentals see For Your Information form P28 - Applying for a Short Term Rental Permit.

Copy of notice sent to neighbors and list of who notice was sent to.

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